



## *Atlantic Auto Storage*

### **Required Documents For Storage**

- Personal identification - Examples of personal identification would be a driver's license or other photo ID.
- If someone other than the owner of the vehicle is either putting it in storage and/or taking it out, power of attorney must be on file with us before we can either accept or release the car. Here's an example:

*"I hereby appoint (name of agent) as my agent for the delivery of my vehicle (vehicle ID number) to Atlantic Auto Storage, and I appoint him/her my attorney-in-fact to sign all documents required for delivery of my vehicle for storage."*

- For corporately owned vehicles, the person or persons authorized to put the car in storage and/or take it out must be so indicated on company letterhead.
- Proof of ownership (copy of title and/or registration).
- Your forwarding address and contact information.
- Contact information of nearest relative not living with you.
- Make sure to give us a complete set of keys including gas cap and wheel lock keys if necessary.
- One week notice required for pickup or delivery.

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