



## *Atlantic Auto Storage*

### **Pre-Storage Checklist**

#### ***To minimize deterioration during storage we recommend:***

- Raise tire pressure to help prevent flat spots.
- Wash and wax your car before storage to remove road grit, acid rain residues and, in winter, road salt.
- Thoroughly clean out and vacuum the interior, including under the seats, making sure to remove crumbs, food wrappers, etc.
- Fill your gas tank to minimize in-tank condensation.
- Add a fuel preservative to prevent gum and varnish formation. Modern fuel formulas break down quickly. Then run engine 5-10 minutes to insure treated fuel is distributed throughout the fuel delivery system.

#### ***You may also want to consider the following:***

- Change engine oil and filter as combustion by-products trapped in your “used” oil contain moisture and are measurably acidic.
- Flush and replace coolant to renew the antioxidants used in modern anti-freeze.
- Flush and replace brake fluid as it is highly hydroscopic and contaminated fluid can cause costly corrosive damage in precision brake systems.
- Have a fresh battery installed, especially if the current battery is more than three years old.
- Purchase of a car cover.

#### ***Other tips:***

- Turn off or otherwise disconnect installed auto alarms or anti-theft devices.

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### **Required Documents For Storage**

- Personal identification - Examples of personal identification would be a driver's license or other photo ID.
- If someone other than the owner of the vehicle is either putting it in storage and/or taking it out, power of attorney must be on file with us before we can either accept or release the car. Here's an example:

*"I hereby appoint (name of agent) as my agent for the delivery of my vehicle (vehicle ID number) to Atlantic Auto Storage, and I appoint him/her my attorney-in-fact to sign all documents required for delivery of my vehicle for storage."*

- For corporately owned vehicles, the person or persons authorized to put the car in storage and/or take it out must be so indicated on company letterhead.
- Proof of ownership (copy of title and/or registration).
- Your forwarding address and contact information.
- Contact information of nearest relative not living with you.
- Make sure to give us a complete set of keys including gas cap and wheel lock keys if necessary.
- One week notice required for pickup or delivery.

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